



Republic of the Philippines
Unified Student Financial Assistance System for Tertiary Education

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MEMORANDUM FROM THE OFFICE OF THE EXECUTIVE DIRECTOR
TES-04-2022

For : **ALL UNIFAST REGIONAL COORDINATORS**

Thru : **ATTY. CINDERELLA FILIPINA S. BENITEZ-JARO**
Executive Director IV, CHED

CHED REGIONAL DIRECTORS

From : 
ATTY. RYAN L. ESTEVEZ, MARE, MPP
OIC, Office of Executive Director IV, UniFAST Secretariat

Subject : **DEADLINE FOR VALIDATION AND VERIFICATION PROCESS OF THE DOCUMENTARY REQUIREMENTS OF CONTINUING TERTIARY EDUCATION SUBSIDY (TES) GRANTEES FOR THE FIRST SEMESTER OF ACADEMIC YEAR 2021-2022**

Date : **14 January 2022**

In the exigency of service, to ensure that the processing of disbursement of Tertiary Education Subsidy (TES) grants for continuing grantees for the 1st Semester of Academic Year 2021-2022 will be expedited, the UniFAST Regional Coordinators are hereby directed to facilitate and finish the validation and verification process of documentary requirements on or before **February 25, 2022, Friday**.

The TES Validation Portal will be closed after the aforementioned deadline. Thereafter, the CHED Regional Offices will proceed with the billings and disbursements process for HEIs. Additionally, CHEDROs are encouraged to finish the validation even before the deadline so as to efficiently speed up the next processes.

Further, the UniFAST Regional Coordinators are enjoined to immediately disseminate this Memorandum to the concerned HEIs.

For your reference and guidance. Thank you.

